

HIGHMORE-HARROLD SCHOOL DISTRICT 34-2 PROCEEDINGS
November 13, 2023

The Highmore-Harrold Board of Education met in regular session on November 13, 2023 in the Business Classroom at 7:00 p.m.

Members Present: President - Jim Stephenson, Vice President - Paula Haiwick, Amy Hoffman, Dusty Mitchell, Jennifer Semmler, Derek McCloud. Board Members Absent: Kristi Effling. Others Present: Superintendent/SPED Director - Quinton Cermak, PreK-12 Principal – Cory Lambley, Business Manager – Stacey Hamlin, Mary Ann Morford, Morgan Bonnicksen, Rhonda Baloun, Joe English, Kayla Kaltenbach, Brandi Pekarek, Clay Cowan.

President Stephenson called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Motion by Hoffman and seconded by Semmler to amend the Agenda by adding a motion to enter executive session for Personnel SDCL 1-25-1(1) and moving a motion to approve Pep Band Stipend of \$___/event worked as an action item after. The motion passed.

Motion by McCloud and seconded by Haiwick to approve the Minutes of the October 9th, 2023. The motion passed.

Bills and Financial Statements were reviewed and approved for payment, motion by Hoffman and second by Semmler. The motion passed.

PAYROLL: \$208,762.69

OCTOBER CASH REPORT:

General Fund: Beginning Balance: \$520,903.39; Receipts: Local - \$26,846.46, State - \$23,890.00, Federal - \$18,307.00; Credits - \$2,465.24; Disbursements: \$223,999.50; Ending Balance: \$368,412.59; Advance Payment/Petty Cash Asset Accounts - \$7,467.72; Total Cash Account: \$375,880.31. **Capital Outlay Fund:** Beginning Balance: \$2,427,980.94; Receipts: Local - \$19,203.50; State - \$0.00; Federal - \$56,869.00; Credits – \$1,929.91; Disbursements: \$53,562.80; Ending Balance: \$2,452,420.55; Certificates of Deposit: \$1,439,811.44; Total Cash Account: \$3,892,231.99. **Special Education Fund:** Beginning Balance: \$749,143.35; Receipts: Local - \$9,426.95; Credits - \$393.23; Disbursements: \$34,390.57; Ending Balance: \$724,572.96; Certificates of Deposit: \$510,188.56; Total Cash Account: \$1,234,761.52. **Impact Aid Fund:** Beginning Balance: \$452,227.57; Receipts: Federal - \$26,483.00; Disbursements: \$0.00; Ending Balance: \$478,710.57. **School Lunch Fund:** Beginning Balance: \$58,140.55; Receipts: Local - \$5,875.01 Federal - \$6,303.91; Credits - \$755.79; Disbursements: \$13,849.39; Ending Balance: \$57,225.87; Advance Payments - \$17,630.70; Total Cash Account: \$74,856.57. **Internal Fund:** Beginning Balance: \$18,861.78; Receipts: Local - \$725.00; Disbursements: \$2,569.33; Ending Balance: \$17,017.45. **Custodial Fund:** Beginning Balance: \$135,113.44; Receipts: Local - \$15,483.18; Disbursements: \$15,902.14; Ending Balance: \$134,694.48.

Board Report-10003**FUND: GENERAL FUND**

AMAZON CAPITOL SERVICES	Supplies	493.86
	AED Battery Replacement	199.99
ARAMARK	Mop/Laundry	715.77
BALOUN, NIKKI	Reimburse for Science Supplies	61.95
BALOUN, RHONDA	Coaching Class Reimbursement	35.00
BONNICHSEN, MORGAN	Reimburse for Pencil Sharpener	25.98
CAPITAL AREA REFUSE, LLC	Garbage (November)	408.35
CAROLINA BIOLOGICAL SUPPLY CO.	HS Science Supplies	99.14
CAROLINA BIOLOGICAL SUPPLY CO.	JH Science Supplies	38.65
CENTURY BUSINESS PRODUCTS, INC	Copier Maintenance	1,312.36
CERMAK, QUINTON	Credit Reimbursement	1,425.00
CITY OF HIGHMORE	Utilities	62.60
	Utilities	231.88
COMFORT INN	Supe Room	111.11
FOREMAN SALES AND SERVICE, Inc.	Motor Fuel - Route	15,410.98
	Motor Fuel - Activity	85.00
	Motor Fuel - XC	752.39
	Motor Fuel - VB	1,598.46
GOLDEN WEST TECHNOLOGIES	Labor Security	437.50
H & H PLUMBING, INC.	Repairs - Sprinkler System	217.68
H & H PLUMBING, INC.	Winterize Sprinkler System	186.22
HERFF JONES, LLC	Diplomas (2024)	214.29
HIGH SCHOOL ACTIVITY FUND	SD Dept of Public Safety - Scale Cert	28.00
	All State Per Diem	530.00
	State XC Per Diem	666.00
	SDSU Elem Festival Choir	20.00
	VB Official - Brooklyn Baloun	25.00
	VB Official - Kendall Cermak	225.00
	VB Official - Kenidy Effling	175.00
	VB Official - Kaelin Faulstich	250.00
	VB Official - Morgan McCloud	25.00
	VB Official - Reghan Westcott	200.00
	VB Official - Jennifer Chavez	360.00
	VB Official - Jenni Faulstich	100.00
	VB Official - Kacie McCauley	45.00
	VB Official - Heather McDonnell	40.00
	VB Official - Lynn Morford	320.00
	VB Official - Jessica Sheffield	280.00
	VB Official - Miranda Thomas	320.00
	VB Official/Mileage - Bev Ball	228.12
	VB Official - Sharon Ferry	120.00
	VB Official/Mileage - Tim Nihart	188.34
	VB Official - Stephanie Tschetter	120.00
	VB Official/Mileage x2 - Dean Duxbury	317.52
	VB Official x2 - Stephanie Kjetland	240.00
	TPT Supplies	5.60
HIGHMORE HERALD, THE	Proceedings/Ads	252.52
HIGHMORE-HAROLD SCHOOL DISTRICT	Region XC Dues	74.25
HOMESTEAD BUILDING SUPPLY, INC.	Supplies	35.86
INNOVATIVE OFFICE SOLUTIONS LLC	Supplies	45.60
JAN BUSSE FORD	Vehicle Maintenance	184.41
JOHNSON CONTROLS	Equipment Repairs	692.81

JOSTENS, INC.	Yearbook Deposit	631.20
KAISER'S WELDING, INC.	Supplies	63.04
KNOX, CLAY	Coaching Class Reimbursement	35.00
MASHEK FOOD CENTER	Supplies - JH Science	26.96
	Food - FACS	72.67
MCGRAW HILL, LLC	Workbooks (1st Grade)	287.69
MY PLACE HOTEL - BROOKINGS	Counselor Room	111.00
NAPA CENTRAL	Skid Steer Parts	16.52
NORTHERN STATE UNIVERSITY	Digital Spanish Textbooks	13.89
NORTHWESTERN ENERGY	Electricity	143.02
	Electricity	3,941.24
POPPLERS MUSIC, INC.	Instrument Repairs	187.99
	Vocal Supplies	263.25
	Band Supplies	47.30
RUNNINGS SUPPLY	Supplies	147.96
RUSHMORE PLAZA HOLIDAY INN	All State Choir Rooms	819.00
SCHAFFER, KRISTINA	Coaching Class Reimbursement	70.00
SD DEPARTMENT OF HEALTH	Health Services	624.00
SD DEPT OF PUBLIC SAFETY - FIRE M	Boiler Inspection	400.00
SOUTH DAKOTA MUSIC EDUCATION	Registration	103.00
SUPER 8 SF	XC State Rooms	508.00
VENTURE COMMUNICATIONS	Telephone	411.56
VENTURE COMMUNICATIONS	Telephone	418.26
WEX BANK	Motor Fuel - FB	261.22
	Motor Fuel - VB	66.11
	Motor Fuel - Cheer	69.09
	Motor Fuel - Activity	393.40
	Motor Fuel - XC	108.68
	Motor Fuel - Superintendent	69.98
	Motor Fuel - Maintenance	98.52
	<u>GENERAL FUND TOTAL</u>	40,647.74
<u>FUND: CAPITAL OUTLAY</u>		
AMAZON CAPITOL SERVICES	Reading	359.60
BYTESPEED, LLC	Computers	1,990.00
CENTURY BUSINESS PRODUCTS, INC	Copier Lease	480.02
CITY OF HIGHMORE	Aud Rent	2,750.00
FOREMAN SALES AND SERVICE, Inc.	Motor Fuel - VB	282.08
	Motor Fuel - XC	132.78
	Motor Fuel - Activity	15.00
	Motor Fuel - Route	2,719.58
HOUGHTON MIFFLIN GRT SOURCE	Go Math (2nd/3rd)	612.00
JOHNSON CONTROLS	Compressor Replacements	56,100.00
LINDE GAS & EQUIPMENT INC.	Safety Helmets/Gloves	853.80
	<u>CAPITAL OUTLAY TOTAL</u>	66,294.86
<u>FUND: SPECIAL EDUCATION</u>		
ABO SCHOOL DISTRICT 58-3	ESY Speech Therapist	326.82
AMAZON CAPITOL SERVICES	Supplies	134.21
CHESTER AREA SCHOOL	Out of District Tuition (MB)	250.00
HAND COUNTY MEMORIAL HOSPITAL	PT	592.00
	OT	1,952.00
HIGH SCHOOL ACTIVITY FUND	Livescribe Pen - Special Education	130.90
MASHEK FOOD CENTER	Supplies	23.37
	<u>SPECIAL EDUCATION TOTAL</u>	3,409.30
<u>FUND: FOOD SERVICE</u>		

ARAMARK	Mop/Laundry	178.95
BROCK'S BUTCHER BLOCK	Beef Processing	1,039.00
COWAN RANCH	Motor Fuel for Beef	150.00
EAST SIDE JERSEY DAIRY	Milk (Supply \$)	929.63
MASHEK FOOD CENTER	Food - Lunchroom	1,259.80
PERFORMANCE FOODSERVICE	Food	6,663.54
	Supplies	470.72
SD DEPT OF ED; CHILD/ADULT NUTRITION	Food	573.48
	<u>FOOD SERVICE TOTAL</u>	11,265.12
<u>FUND: INTERNAL</u>		
WEX BANK	Motor Fuel - Dr. Ed	38.12
	<u>INTERNAL TOTAL</u>	38.12
	NOVEMBER TOTAL INVOICES	121,655.14

No Conflicts and Interest were disclosed at this time.

Public Input:

Members of the Hyde County Childcare Development Organization asked if the school could send out a survey to the parents of children who go to Highmore-Harrold, asking if there was interest in an after-school program for grades Kindergarten through Sixth Grade. The Childcare Board would come up with the questions and would be working with members of FCCLA to create the survey. They also requested if a survey to students could also go out in helping run the program with the option to do it as volunteer work. The school would be happy to send out the survey to both parent emails and via text.

Superintendent's Report

- American Education Week runs from November 13th – 17th. The School Board will be sponsoring meat and cheese trays in the teacher's lounges to show their appreciation.
- At the end of each quarter, a staff survey goes out to nominate who will be that quarter's Staff Spotlight. Surveys are broken down between two groups, one for the elementary and one for the high school. This quarter's Staff Spotlight winners are Brian Marso and Alana Kroepflin. Willow Creek Steakhouse has graciously offered to sponsor the program by giving each winner a \$20 gift certificate. We thank our staff for their continuous work in teaching our future leaders.
- Final Average Daily Membership is 232.5 students.
- The Farm and Home Show has been moved to January 20th, which is when the Cracker Barrel will be held at 9:20 a.m. in the auditorium. Districts 23 and 24 will be in attendance.
- The Governor's Budget Address will be held on December 5th.

PreK-12 Principal's Report

- The Midterm for the 2nd quarter will be November 17, 2023.
- Fall sports is wrapping for the state and winter sport practices will officially start November 13, for wrestling, November 20 for GBB, and November 27 for BB.
- There was a nice turnout for the Veteran's Day Program.

- FCCLA will have family week November 20 – November 22, 2023.
- November 22 we will have an early dismissal for Thanksgiving and no school on November 23 or 24, 2023.
- December 5, 2023 at 7pm will be the k-12 music Christmas concert in the auditorium.

Business Manager's Report

- Preliminary Valuations for Taxes Payable 2024 are up from last year by \$23,144,709. With the drop in tax levies, this has decreased the maximum tax request for the General Fund by \$4,526. This is due to an increase in valuation and a decrease in levies set by the legislature for Taxes Payable 2024. Since the school is on State Aid, the state will kick in the difference to make us in congruent with the funding the school is expected to get.
- A donation letter was given to the Todd Cowan Family to the amount of \$3,161.60 for their 1,040 lb. hanging weight, at the price of \$3.04/lb.
- To date, we have the remainder of \$48,546.00 left to spend of ESSER III funding. We have an additional \$15,121 to drawdown yet that consists of this year's laptops, workbooks, and computer software. This puts us with \$33,425 left to spend by September 2024.

Old Business:

Motion by Haiwick and seconded by Hoffman to approve the second reading of Policy DB: Budget, with amendment changes. The motion passed.

New Business:

Motion by Haiwick and seconded by Semmler to amend custodian and food service substitute pay to equal certified staff substitute rates; approve contract Jessica Sheffield, Volunteer Girl's Basketball Coach; approve contract Kristina Schafer, Volunteer Wrestling Coach; approve contract Joe Schafer, Volunteer Wrestling Coach; approve contract Amy Robb, Junior High Boy's Basketball Coach, \$2,221. The motion passed.

Motion by Haiwick and seconded by McCloud to approve Morris Inc. bid for 6-lane track project as designed by Civil Designs, Inc., \$707,006.50. The motion passed.

Motion by Mitchell and seconded by Haiwick to approve Co-op Wrestling and Football agreements with Miller School District with the amendment of adding one JH/JV football game if facilities dictate. The motion passed.

First Reading of Policy AA, Policy ABA, Policy ABAA were held. Policy ABAA-R, ABAA-CP, and AC will be discussed at December's board meeting.

The Board set their next regular meeting for December 11, 2023 at 7:00 p.m.

Motion by Semmler and seconded by Haiwick to enter Executive Session at 8:10 p.m. for Personnel SDCL 1-25-1(1).

President Stephenson declared the board out of executive session at 8:40 p.m. with no action taken on a pep band stipend.

Motion by Haiwick and second by Semmler to adjourn at 8:42 pm. The motion passed.

_____ Stacey Hamlin, Business Manager

_____ Jim Stephenson, Board President

*All motions are unanimous unless otherwise stated.